

# The Narth & District Village Hall

Registered Charity No. 524389



## VULNERABLE PERSONS SAFEGUARDING POLICY

### GUIDING PRINCIPLES

- The welfare of vulnerable Hall users is paramount (with vulnerable persons being defined as children, young people, adults with learning difficulties or physical disability, mental disorder, or frail, elderly people).
- All such users, without exception, have the right to be safeguarded from abuse, be it physical, verbal, sexual, financial, bullying, exclusion or neglect.

### POLICIES

1. No member of the trustees, helpers or other volunteers will have unsupervised access to children. There will be a minimum of two volunteers/trustees present at all times where children are using the hall unless in possession of appropriate clearance such as DBS.
2. All suspicions or allegations of abuse against a vulnerable person will be taken seriously and dealt with speedily and appropriately. **Rachel Widdicks** and **Jane Gilliard**, a co-opted person, have been appointed to be responsible for safeguarding matters. They will have responsibility for reporting concerns that arise, as a matter of urgency, to the Monmouthshire Children and Family Service or the Adult Safeguarding Board.
3. The Village Hall Committee will provide appropriate guidance on safeguarding issues for trustees, volunteers and those hiring the hall. This will be based on the currently available published guidance from HM Government.
4. An annual review of this policy will take place to allow for any required up-date of policies and/or procedures. New trustees and volunteers will be provided with simple guidance on their responsibilities in protecting vulnerable persons.
5. All hirers who wish to use the hall for activities which include vulnerable persons, other than for hire for private parties arranged for invited friends and family only, will be asked to produce a copy of their Safeguarding Policy.

*The Narth and District Village Hall Committee*

#### **If you have any concerns about a vulnerable Hall User, please contact:**

- \* Monmouthshire Child Duty & Assessment Team on 01291 635669 if a child or
- \* Adult Social Services Duty Social Worker on 01600 773041 if an adult.

Alternatively, **out of working hours contact South East Wales Emergency Duty Team** on 0800 328 4432

For more information see the Gwent Safeguarding website [www.gwentsafeguarding.org.uk](http://www.gwentsafeguarding.org.uk)

**Updated: February 2020**