

The Narth & District Village Hall

Registered Charity No. 524389



POLICY ON SERVING ALCOHOL IN THE VILLAGE HALL

The Premises Licence is granted by Monmouthshire County Council and supply of alcohol is permitted under that licence. The Licence Schedule and Terms and Conditions are displayed on the Hall noticeboard.

The Village Hall Committee must approve, in advance, any events which intend to supply alcohol.

PUBLIC EVENTS SERVING ALCOHOL

A member of the Hall Committee, or an officially appointed representative of the Committee, must be present, as **Duty Manager**, to oversee provision of alcohol. The Duty Manager is particularly responsible for ensuring:

- * the Price List and Challenge 21 signs are on display
- * all volunteers have been trained/are receiving training
- * drinks are sold in legally specified quantities
- * drinks are not sold at a price below current duty tax plus VAT
- * effective organisation, including preparation and clear up
- * all items specified below are followed.

Only people over 18 can serve alcohol.

All volunteers serving alcohol must be trained by a representative of the Hall Committee about the legal requirements under the Licensing Act 2003, including the Challenge 21 Policy, and sign a form confirming this. The form should be sent to the Hall Committee Secretary. All volunteers must be made aware of our obligations under that Act, especially:

- * to do everything possible for the prevention of crime and disorder
- * to be aware and mindful of public safety
- * to prevent public nuisance
- * to protect children from harm.

A price list must be displayed and drinks must be sold in legally specified quantities. Drinks must not be sold at a price below current duty tax plus VAT.

YOUNG PEOPLE

Children under 16 are permitted on the premises, if accompanied by a responsible adult, but no-one under 18 can buy alcohol under any circumstances.

Signs must be displayed in the serving area stating that people under 18 will not be served and that the Challenge 21 policy will operate. Volunteers should draw people's attention to these.

All bar volunteers must follow the rules about young people and operate the Challenge 21 policy which requires the person to show identification, including a photograph and date of birth. If volunteers are in any doubt about the age of a buyer, alcohol must not be sold. The Village Hall Committee advises that volunteers ask anyone under 18 to return to the adult accompanying them and ask them to purchase their own drink.

THE LAW

It is an Offence:

- * to sell alcohol (or knowingly allow a sale) to anyone UNDER 18
- * to buy (or attempt to buy) alcohol if under 18
- * to buy alcohol on behalf of a person under 18.
- * to sell alcohol to anyone who is or appears to be DRUNK
- * to sell alcohol to anyone who is buying (or believed to be buying) alcohol for another person who is/appears to be drunk

All bar volunteers must ensure these rules are followed and should be clear that they will be committing an offence, which may result in a fine, if they do not do so.

If they have problems/queries at any time, these should be referred to the Duty Manager.

The North & District Village Hall Committee

Updated: April 2019